

**THE ADELAIDE TRAIL HORSE RIDERS CLUB INC.**  
**CONSTITUTION**

**1. NAME**

The name of the club shall be 'The Adelaide Trail Horse Riders Club Inc.' referred to herein as "the Club".

**2. OBJECTS**

The objects of the Club shall be to enjoy, promote and publicise the sport of horse riding along nature trails, and in furtherance of these objects: -

- a. To organise trail rides.
- b. To encourage the legislation and preservation of horse trails in South Australia.
- c. To encourage participation in non-competitive horse rides.
- d. To foster awareness in the usefulness and abilities of the horse.
- e. To encourage horse riders and Australians to love the outdoor life and to protect and conserve the natural Australian flora and fauna.
- f. To co-operate with other recreational groups in the setting up and maintenance trails.
- g. To affiliate with and assist any organisation where it is in the best interest of the Club.
- h. To do anything else which, in the opinion of the club, is conducive to the above objects or in the best interests of the Club.
- i. To foster in horse riders an awareness of road safety rules in regard to horse riding.

**3. POWERS OF THE ASSOCIATION**

The association shall have all the powers conferred by section 25 of the act.

**4. MEMBERSHIP**

- (A) Members shall be one of the following categories:-
1. Ordinary Club members shall be 18 years of age or older.
  2. Junior Club members shall be under 18 years of age. They may attend and speak at General Meetings but they may not vote, nor move, nor second any motion.
  3. Family Club members shall be a mother and / or a father and any number of their children under 18 years of age.
  4. Social Club members shall be non-riding members wishing to take part in Club activities.
  5. Life Club members shall be any persons so elected by the Committee. Life Members shall only be liable for the insurance fee and any ride fee if they wish to ride at a Club event.
- (B) Club membership shall be considered at the first ensuing Committee meeting after the lodgement of an application for membership form with the Secretary and shall be accepted subject to:-
1. Conditions as required by the Committee.
  2. Approval by the Committee.
  3. Payment of the prescribed nomination and subscription fees, if any.
- (C) The Committee may withhold or withdraw approval of membership and shall not be obliged to furnish reasons for such action.

- (D) Annual membership subscriptions shall be as decided by the Committee from time to time and become due on 1<sup>st</sup> January each year, and overdue on the 31<sup>st</sup> January in the same year.
- (E) A person who was a member in the previous year and whose annual membership subscription is overdue, ceases automatically to be a member but may regain membership by paying the overdue subscription fee before riding.
- (F) Where it appears that the conduct of a member has brought or will bring discredit to the Club, the committee may make such inquiry as it considers appropriate, and having given the member reasonable opportunity to represent himself or herself, may either dismiss the matter, or reprimand the member, or withdraw approval of his or her membership either permanently or for a period of time.

**5. COMMITTEE**

- (A) The committee shall consist of four Officers and an additional minimum of three and a maximum of seven committee members, all of whom are to be adult club members. They shall be elected annually at the Annual General Meeting of the Club.
- (B) The four Officers shall be President, Vice-President, Secretary and Treasurer.
- (C) Any casual vacancy on the Committee may be filled by the Committee by appointment from the body of adult Club members until the next Annual General Meeting.
- (D) The Committee shall manage the affairs of the Club and shall have full power in this regard, subject to any resolution by the Ordinary members of the club in General Meeting assembled, provided that any such resolution shall have been the subject of the prescribed notice of motion.
- (E) The Committee shall keep the following records:-
  - (1) Brief but accurate minutes of every General Meeting and Committee meeting held by the Club.
  - (2) All necessary Financial Records in accordance with the Act and further details as may be required by the Club's auditor.
  - (3) An up to date Register of Club Members.
  - (4) Files of all correspondence and other papers being the business of the Club.

Such records shall be made available for inspection by Club members or the Club's auditors by request to the committee. These records must be made available at the earliest reasonable time.

**6. GENERAL MEETINGS.**

- (A) Only adult Club members may vote at General Meetings of the Club. Non members may attend but may not vote. Any non member may be excluded from such meetings by the decision of the Committee.
- (B) The Club shall hold its Annual General Meeting at a date, time and place decided by the Committee.
- (C) A Special General Meeting of the Club may only be convened by the Committee or by resolution of a simple majority or on receipt of a request signed by ten (10) adult club members stating the special purpose for the meeting. Only special business for which the meeting has been convened shall be dealt with at the meeting. A quorum shall be one third of the adult Club Members.
- (D) At least 21 days Notice of Meeting shall be given to Club Members of any General Meeting. Such notice shall include the Agenda and any Notices of Motion received by the Committee.

- (E) A Notice shall be deemed to have been given or received if it is delivered personally or correctly posted to a member or to his registered address, or to an assembled Committee or to the Committee's registered address at least 21 days prior to the Meeting.
- (F) The quorum for a General Meeting of the Club shall be one third of the adult members. When a quorum for a General Meeting is not present, no business may be conducted by the Meeting and it shall adjourn. At the discretion of the Committee the Meeting may be reconvened with the prescribed Notice of Meeting as a reconvened General Meeting and upon assembly, no quorum is required.
- (G) The Chairman of General Meetings shall be the President if present and willing to act, otherwise the Vice-President, if present and willing to act, otherwise the Meeting shall elect a chairman.
- (H) The conduct of General Meetings shall be that of normal meeting procedure but at any meeting, the presiding chairman's ruling shall be final in all matters of order and practice.
- (I) Any Motion that is to be:-
  1. The subject of a Special General Meeting: or
  2. A direction to the Committee: or
  3. An amendment to this Constitution,Shall be given to the Committee in writing, moved and seconded at least 30 days before the appropriate meeting.

Any act done with the authority of the Committee or of a General Meeting of the Club shall be deemed valid, notwithstanding that afterward it is discovered that there was some technical defect in the convening or the constitution of the voting: provided that where the Committee is of the opinion that the defect would have materially altered the authority of the act, then the Committee shall take steps to revise the matter.

To enable Club members to participate in the conduct of the Club's business, the Committee may hold General Meetings of the Club at three monthly intervals. At these meetings all general business of the Club may be transacted, except that business which this Constitution specifically requires to be transacted by the Committee shall be adjourned to a Committee meeting.

## **7. COMMITTEE MEETINGS**

- (A) Only Officers and Committeemen are entitled to attend Committee meetings. However, the Committee may invite guests to attend, but they may not vote.
- (B) The Committee may meet as and where and when it deems fit, provided that it meets at least four times each year and that at least 14 days notice of each Meeting is given to Officers and Committeemen.
- (C) The quorum for a Committee meeting shall be six Officers and/or Committeemen.
- (D) The Club President shall chair the meeting if present and willing to act, otherwise the Club vice-President, if present and willing to act, otherwise the meeting shall elect a chairman.
- (E) If an Officer or Committeeman fails to attend three consecutive meetings without leave of absence from the Committee, or fails to attend four Committee meetings in any one year without such leave, then his position on the Committee shall automatically be declared vacant, and may be treated as a Casual Vacancy as prescribed.
- (F) The Committee may in all other respects regulate its own meetings.
- (G) The Committee may from time to time make other appointments, such as Minutes Secretary, Public Officer etc. and may form Sub-Committees for any purpose. Such Appointments and Sub-Committees may be comprised of other than members of ATHRC and must be renewed annually or they will lapse.

**8. VOTING**

- (A) The election of Officers and Committeemen shall be by ballot by adult Club members and at the Annual General Meeting of the Club as follows:-
1. A returning officer and Scrutineers who shall be adult Club members and none of whom shall be a candidate for election shall be appointed by the Annual General Meeting of the Club to conduct the election.
  2. The returning officer shall ask for nominations moved and seconded by adult Club members, together with the candidate assent. If the candidate is not present then written assent will be required.
  3. Election shall be by simple majority of adult Club members present and voting. In the event of a tie the Returning Officer shall decide the matter by lot.
  4. The order of election shall be President, Vice-President, Secretary, Treasurer and up to seven Committeemen.
- (B) At a General Meeting of the Club each adult Club member present shall have one vote, and any matter put to the Meeting shall be decided by simple majority of those adult Club members present and voting. In the event of a tie the presiding chairman may decide the matter by a casting vote except in the case of election of Officers and Committeemen.
- (C) At a Committee meeting each Officer and Committeeman present shall have one vote and any matter put to the meeting shall be decided by simple majority of the Officers and Committeemen present and voting. In the event of a tie, the chairman may decide the matter by a casting vote.

**9. FINANCES.**

- (A) The Financial Year shall be from the 1<sup>st</sup> January to 31<sup>st</sup> December each year.
- (B)
- 1) At each general meeting, the members shall appoint a person to be auditor of the association.
  - 2) The auditor shall hold office until the next general meeting and is eligible for reappointment.
  - 3) If an appointment is not made at an annual general meeting, the committee shall appoint an auditor for the current financial year.
- (C) The Committee shall have power to receive, manage and disburse monies and other assets in furtherance of the objects of the Club.
- (D) No person who ceases to be a member of the Club from any cause what so ever shall have any claim, monetary or otherwise upon the Club, its funds, or its assets.
- (E) Officers and Committeemen shall be entitled to be indemnified by the Club for any expenses, losses or liabilities arising from the bonafide and proper exercise of their duties, subject to approval in detail by the Committee.
- (F) The income, assets and capital of the Club shall be applied exclusively to the promotion of its objects and no portion shall be paid or distributed directly or indirectly to members or their associates except as bona fide remuneration of a member for services rendered or expenses incurred on behalf of the Club.
- (G) The Club may be wound up in a manner provided for in the Act.
- (H) In the event of the dissolution of the Club, any surplus money or assets shall be assigned to incorporated non profit organisations as determined by a simple majority of the committee.
- (I) A member will have no liability for the debts of the Adelaide Trail Horse Riders Club Inc. including the expenses of winding up, other than the unpaid part of any fees and charges currently owed by that member.